**Grades 4-8 Student AUP explanation**

*Each user is held responsible for his or her actions and activity on the network. Unacceptable uses of the network will result in the suspension or revoking of these privileges. The principal or designee shall make all decisions regarding whether or not a user has violated these regulations and may deny, revoke or suspend a user’s access at any time. The decision of the principal or designee shall be final.*

1. **I will only use an iPad/computer when a teacher is in the room.**
2. **I will only use the iPad as asked by the teacher(s) in school and only for school purposes.**
3. I will take proper care of the iPad. No drink or food will be allowed in the lab and I will be careful to carry the iPad and use it properly so it doesn’t break. I will not write on or put anything on the iPad. **If I break or damage the iPad, my family will be asked to replace it.**

*Degrading or disrupting equipment or system performance. Vandalism will result in the cancellation of user privileges and will be viewed as criminal activity under applicable state and federal law. Vandalism includes the intentional uploading, downloading or creating of computer viruses and/or any malicious attempt to harm or destroy school equipment or materials or the data of any other user.*

1. **I will keep my password(s) private.**
2. **I will NEVER post my whole name** **online on any projects done in school on the iPad** in school. I will use my first name, my initials or a false name provided by my teacher.
3. I will respect the right of other people to their own accounts. **I will not use other people’s passwords or change their data if they forget to logout.** If someone else is logged on to an account, I will log them out.

*Changing the data or trespassing into the account of another user is forbidden. Users shall not read other users’ mail or files, attempt to interfere with other users’ ability to send or receive email, nor shall they attempt to read, delete, copy, modify or forge other users’ mail.*

1. Blessed Teresa of Calcutta Education Center has the right to scan/review anything done on its computers, iPads or any other devices. **If inappropriate use is discovered, consequences – including suspension/expulsion or legal measures may be taken.**

*A user’s files may be reviewed, collected, and/or used by Blessed Teresa of Calcutta: (a) as required by law, (b) as part of system maintenance activity, (c) when there is reason to believe an account is being used improperly or illegally, or (d) with the permission of the account holder*.

1. **If I see inappropriate things on the iPad I will immediately close the program and contact the teacher.**

*Accessing, posting, submitting, publishing or displaying harmful matter or material that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, sex, sexual orientation, age, disability, religion or political beliefs.*

1. **I will be kind and courteous to others while online.** I must always use appropriate language.
2. **I will cite my sources** as I am taught to respect other’s copyright.
3. **I understand that ANYTHING I put online – text, pictures or other content – that affects someone at school or the school itself can get me in trouble, even if I post it outside of school**. (see cyber bullying, for example)

Ms. Iezzi reviewed these rules with me in class to explain the legally binding AUP provided by the diocese to my family.

I have read the rules and understand them.

If I have questions about how to use technology in class or if I have concerns I will ask one of my teachers or a trusted adult.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature and Grade Date

Parent Signature Date